

PROCEDURE FOR
COUNTING OF BOYS/ APPRENTICESHIP SERVICE (PRE 2006)

1. On receipt of the representation with Application Performa for counting of Boys/Apprentice Service in two copies, duly filled in ink and verified by your PDA/Bank with rubber stamp affixed on it in and supporting document (Attested copy of PPO, discharge Book and DOB proof of the Wife (if Surviving) from the pensioner, documents are to be demanded from the Document Library.
2. On receipt of documents, date of birth, date of enrolment, date of discharge & period of boys' service/apprenticeship period are to be checked.
3. On confirmation of Boys/Apprentice service as per documents/certificates produced by the pensioners, LPC DS is to be prepared in three copies.
4. Case is to be forwarded to JD-III (Audit) DAV along with LPC DS, Application proforma from the pensioner, Working sheet & RCSR for audit and onward submission to O/o the JCDA (AF) New Delhi (Post-86) and O/o PCDA (P) (AF Cell), (Pre-86) for issue of Corr PPO.
5. In case LPC is not available in Document or Long Roll case, the same is to be procured from O/o PCDA (P), Allahabad.
6. On receipt of Corr PPO from O/o JCDA (AF) New Delhi/PCDA (P), it is to be forwarded to his PDA through Link bank under intimation to the pensioner. Return the documents to Docs Lib.

APPLICATION FORM: PROFORMA
COUNTING OF BOYS/ APPRENTICE PERIOD FOR PENSION/GRATUITY

GOI, MOD Letter No. B/39022/AG/PS-IV (a & c)/589/C/D (pen/Sers) dated 27 Mar 2002 & the
Deptt. Of ex-servicemen welfare Min of Defence letter No.B/39022/AG/PS/5/907/B/06/D(Pen/Sers)
dated 17 May 06.

- 1 Service No., Rank, Group :
- 2 Name :
- 3 The Date of Discharge :
- 4 Qualifying service for which pension sanctioned :
- 5 Original PPO no., Year of issue, Rate of pension :
- 6 Period of Boys/ Apprentice service** : From To
- 7 TS/PS/HO No., the Bank A/C no. :
- 8 Name & DOB of the Spouse (If surviving) :
- 9 Details of the PDA :

Date:

Sign of the pensioner

** Kindly, annex proof of the original date of enrollment.

FOR THE PENSION DISBURSING AUTHORITY

Particulars above furnished have been verified.

Date:

Sign and office stamp of the PDA

COUNTERSIGNED

Dte of Air Veterans

Date: